Paris Junior College • Paris, Texas
Vice President of Academic Studies
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About Paris Junior College

Paris Junior College is located in Paris, Texas, about 100 miles northeast of Dallas, and has been a part of the Lamar County community since 1924. The College offers Associate in Arts, Associate in Science and Associate in Applied Science degrees, as well as Certificates of Proficiency in technical/workforce fields.

The campus of 54 tree-shaded acres includes 20 major buildings and residence halls and provides students a unique and pleasant environment for learning. Paris Junior College operates centers in Sulphur Springs, Texas, and in Greenville, Texas. System wide PJC annually serves approximately 10,000 credit and non-credit students.

Through its vision to be the educational provider of choice for the region, and mission to serve the region’s educational and training needs while strengthening the economic, social and cultural life of our diverse community, PJC also brings flexibility and leadership to meeting local, regional, and statewide economic needs.

After ten years of participating in Achieving the Dream and using data to improve student outcomes, PJC was named an Achieving the Dream Leader College in 2015.

PJC is recognized as a national leader in Pathways, and was one of 30 institutions selected nationally for the American Association of Community Colleges Guided Pathways Project to better guide students along academic and career pathways. Students will be aided in identifying career goals to put them on the correct path to avoid unneeded classes to save both time and money. PJC faculty and administration worked to fully implement Pathways in the fall 2017 semester.

PJC strongly supports the Texas Higher Education Coordinating Board’s 2015-2030 Strategic Plan goal of sixty percent of all Texans 25 to 34 years of age in 2030 possessing a certificate, associate degree, or bachelor degree (60x30TX). Meeting this goal is necessary for the State of Texas to have the workforce to maintain the State’s economy; this goal has also been endorsed by the Governor of Texas and the Texas Legislature.

PJC gives equal consideration of all applicants for admission, without regard to race, color, religion, creed, national origin, sex, age, marital status, disability or veteran status. Assistance is provided to students with limited English speaking abilities, disabilities, or academic deficiencies.
Qualifications, leadership, and characteristics

The Vice President of Academic Studies serves as the chief academic officer of Paris Junior College, and is responsible for educational policy, academic programs and support services, advancement of student success and student learning, academic personnel decisions, budget development, fiscal accountability, program and curriculum development, and the promotion and improvement of teaching and learning.

**QUALIFICATIONS**

- Master’s degree with a teaching discipline is required. Doctoral degree in higher education/leadership, teaching discipline, or a closely related field preferred.
- Five years increasingly responsible management and supervisory experience in one or more areas of instructional management with three years of experience at the Dean’s level (or equivalent) or higher.
- Community college teaching experience and a thorough understanding of the teaching/learning process.
- Knowledge and experience with accreditation requirements and processes; knowledge and experience with state system or coordinating board rules and guidelines.

**PREFERRED CHARACTERISTICS**

- A commitment to the philosophy of a comprehensive community College preparing to meet the needs of the 21st century.
- A strong commitment to innovative teaching and learning and to pursuing the potential of technology to support teaching, learning, and the delivery of instruction.
- Skills as an effective oral and written communicator and as a consensus-builder with the ability to bring about constructive change using participatory processes.
- Ability to keep up-to-date on changes in accreditation standards and requirements and state agency rules and regulations.
- Skill in identifying problems, analyzing data and making recommendations.
- Skill in establishing and maintaining collaborative working relationships with all segments of the College.
- Recent experience building collaborative programs and initiatives and demonstrated success in developing articulation agreements with universities and fostering K-12 connections.
- Demonstrated understanding of and experience with the assessment of student learning outcomes.
- Experience in curriculum development and new program development; skill in developing curriculum and education programs.
- Experience and demonstrated skill in planning, budgeting, resource allocation, and in the development and evaluation of academic programs.
- Experience in developing and enhancing faculty skills through effective evaluation and through support of faculty development programs.
- Demonstrated understanding of, and a commitment to, the community college mission and purpose, teaching and learning, and student success.

**Application process and timeline**

To ensure full consideration, application materials must be received by Friday, March 19, 2018.

**Application process**

To be considered for this position, submit the following to: dennis@goldhillassociates.com

2. Current resume.
3. A letter of application that succinctly addresses the position profile and demonstrates how the candidate’s experience and professional qualifications prepare them to serve the needs of PJC (not to exceed five pages). Cite examples from background and experience to demonstrate knowledge and expertise.
4. Official college transcripts required of finalists.

For confidential inquiries and to submit an application, contact: Gold Hill Associates
Dennis Michaelis
dennis@goldhillassociates.com
Phone: 254.297.9896
About the area

Paris Junior College’s main campus is located in Paris, Texas, which is 100 miles northeast of Dallas, Texas, and just south of the Red River. Lamar County’s cost of living makes the area one of the most affordable in the State of Texas. There are many talented and successful artists, composers, writers, producers and actors from the area. The community supports the Paris Community Band and Community Theater. The many outdoor opportunities include the Trail de Paris and Pat Mayse Lake. A strong industrial base features many great companies such as Campbell Soup and Kimberly-Clark. The area is also home to events such as the Tour de Paris Bicycle Rally and Paris Balloon Festival, antique car, tractor, and air shows, and the ASA Archery Southwest Shootout. This green and beautiful area receives an average annual rainfall of 47.82 inches with an average annual temperature of 64.6 degrees. Lamar County is home to about 50,000 people, split evenly between the county and City of Paris.